

**EVERETT HOME AND GARDEN SHOW**  
**March 9,10, 11 2018**  
**xfinity arena AT EVERETT**

Dear Exhibitor,

Trade Show Supply House, Inc. is pleased to have been selected as your official contractor for the 2016 Everett Home and Garden Show in the xfinity arena at Everett. We at Trade Show Supply House are available to assist you with any decorating, freight, labor, porter service, or graphics needs you may have and to help make your participation in this event a success.

Show Management is providing the following for each booth space:

Booth Size:	10' X 10'
Package to include:	One 8' High Backwall, Two 3' High Siderails, One 7"x44" Booth Identification Sign
Backwall Colors:	Black
Siderail Colors:	Black

Please order early to take advantage of the pre-order discount. Ordering early not only saves you money, but it ensures that you will receive the color and items of your choice. Also, by ordering in advance you avoid the possibility of waiting in line at show-site to place your order. **Please note; the Facility floor is not carpeted. We have booth carpeting available for rent.**

To qualify for the 20% "Pre-Order" discount, full payment must be received on or before:

**March 1, 2018**

**Please note: All orders must be pre-paid, as Trade Show Supply House does not invoice.  
Payment is required for all services PRIOR to delivery.**

If you have any questions after reviewing this exhibitor kit, please do not hesitate to contact us at (360) 624-4498.

Again, we are pleased to be able to offer our assistance and look forward to working with you to make your participation in this event a success.

Sincerely,

**Trade Show Supply House, Inc**

RENTAL ORDER FORM EXCLUSIVELY FOR:  
**2018 EVERETT HOME AND GARDEN SHOW**

March 9, 10, 11 2018

**TERMS:**

ALL ORDERS RECEIVED BY: March 1, 2018 WILL BE GIVEN A 20% DISCOUNT TO BE CALCULATED AT THE BOTTOM OF THIS ORDER FORM. *ALL ORDERS MUST BE ACCOMPANIED WITH PAYMENT IN FULL* \*ALL EQUIPMENT IS ON A RENTAL BASIS ONLY, WHICH INCLUDES DELIVERY TO AND PICK UP FROM BOOTH.

Qty	Description	Amount	Qty	Description	Amount
	<b>DISPLAY TABLES - 30" HIGH x 30" WIDE</b>			<b>CHAIRS</b>	
	4' UNSKIRTED TABLE 30" HIGH	\$25.00		PLASTIC FOLDING CHAIR	\$10.00
	6' UNSKIRTED TABLE 30" HIGH	\$30.00		PLASTIC SIDE CHAIR	\$15.00
	8' UNSKIRTED TABLE 30" HIGH	\$35.00		FABRIC SIDE CHAIR	\$20.00
	4' SKIRTED TABLE	\$50.00		BARSTOOL	\$35.00
	6' SKIRTED TABLE	\$55.00		STENO CHAIR W/O ARMS	\$40.00
	8' SKIRTED TABLE	\$60.00		<b>ACCESSORIES</b>	
	TABLE SKIRT ONLY 30"1-1	\$25.00		WASTEBASKET	\$ 7.00
	<b>DISPLAY COUNTERS - 42" HIGH x 30" WIDE</b>			EASEL	\$20.00
	4' UNSKIRTED COUNTER 42" HIGH	\$30.00		CHROME SIGN HOLDER	\$35.00
	6' UNSKIRTED COUNTER 42" HIGH	\$40.00		STANCHION	\$20.00
	8' UNSKIRTED COUNTER 42" HIGH	\$50.00		6' RED VELOUR ROPE	\$15.00
	4' SKIRTED COUNTER 42"H	\$55.00		COCKTAIL ROUND 30"H x 30"D	\$40.00
	6' SKIRTED COUNTER 42"H	\$60.00		COCKTAIL ROUND 42"H x 30"D	\$45.00
	8' SKIRTED COUNTER 42"H	\$65.00		WHITE LINEN (ALL ROUND TBLS)	\$25.00
	COUNTER SKIRT ONLY 42"1-1	\$30.00		<b>CUSTOM DRAPE</b>	
				3' HIGH DRAPE / PER LF	\$ 4.00
	SKIRT COLORS AVAILABLE (CIRCLE			8' HIGH DRAPE / PER LF	\$ 5.00
	<b>BLUE, WHITE, BLACK, RED, GREEN, TEAL</b>				
	<b>BURGUNDY, SILVER</b>			COLORS AVAILABLE (CIRCLE CHOICE)	
				<b>BLUE, WHITE, RED, BLACK, GREEN,</b>	
	<b>BOOTH CARPET</b>			<b>SILVER, BURGUNDY</b>	
Qty	Description	Amount			
	9'X 10' BOOTH CARPET	\$ 80.00		<b>SUBTOTAL</b>	<b>\$</b>
	9'X 20' BOOTH CARPET	\$160.00			
	9' X 30' BOOTH CARPET	\$240.00		<b>-20% Pre-Order (By 2/25)</b>	<b>\$</b>
	9' X 40' BOOTH CARPET	\$320.00			
	FOAM PADDING / SQ. FT	\$ .50		<b>TOTAL PAGE 2</b>	<b>\$</b>
	VISQUEEN / SQ. FT	\$ .25			
	CARPET COLORS AVAILABLE (circle choice)				
	<b>BLUE, RED, BLACK, GREEN, CHARCOAL</b>				
	* IF YOU REQUIRE LABOR AND/OR FORKLIFT SERVICE PLEASE CONTACT OUR CUSTOMER SERVICE DEPARTMENT FOR ASSISTANCE. (360) 624.4498			Payment Information CHECK: TRADE SHOW SUPPLY HOUSE, INC CASH OR VISA MASTERCARD AMEX  *Please refer to Credit Charge Authorization form included in this packet when paying by Visa, MasterCard or AMEX.	

**EXHIBITOR INFORMATION**

COMPANY:

CONTACT:

BOOTH #:

PHONE:

# Trade Show Supply House, Inc.

P.O. Box 1536 Brush Prairie, WA 98606  
PHONE (360) 624-4498 **FAX (360) 576-9224**  
tradeshowsupplyhouse@comeastnet

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## CREDIT CARD CHARGE AUTHORIZATION EVENT: 2018 EVERETT HOME AND GARDEN SHOW

Company Name

Booth Number

### Charge Authorization

Visa

MasterCard

AMEX

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Security Code \_\_\_\_\_

(Last 3 Digits on back of card):

SUB TOTAL: \_\_\_\_\_

SALES TAX (9.2%): \_\_\_\_\_

TOTAL AMOUNT TO BE CHARGED: \_\_\_\_\_

Cardholder's Signature

Cardholder's Name — *Please Print*

Cardholder's Billing Address

City

State

Zip

Cardholder's Telephone Number

In order to serve you more efficiently, please complete all required information above legibly and double check for accuracy.

Please also include ALL PAGES THAT HAVE AN ORDER ON THEM along with this authorization form to insure proper billing. TOTAL OF ALL PAGES MUST BE INCLUDED IF CHARGING TO YOUR CREDIT CARD.